

**List of Data Elements Needed for EEC Exemption Application – EEU Review**

General Information

Company  
Name of Contact  
Phone  
E-mail  
Physical location of proposed project(s)  
Utility & Account #(s)

Project Description

Narrative describing the project and the type of measures installed  
Check-off - New or Retrofit?  
Cost of Project with documentation to support the cost (invoices, estimates, etc)  
Projected savings in annual kWh and kW (calculated load)  
Measure Lifetime in years  
Simple payback in months (total measure costs/total monthly customer savings)  
Non-Electric Benefits and Costs (changes in fossil fuel use, water, operation and maintenance benefits or costs)

Comparison Analysis

Detail hours of operation, days/week, etc,

Description of baseline –

If new purchase – describe standard practice detailing equipment and/or process. Provide information about anticipated energy use including control strategy and cost. If relevant, include information about non-electric fuel and water use. Provide spec sheets documenting energy use and cost.  
If retrofit – describe existing equipment and/or process. Provide details of existing energy use, control strategy, estimate of remaining useful life and cost. If relevant, include information about non-electric fuel and water use.

Description of installed alternative -

Describe energy use, control strategy and cost. If there is a difference in the operation and maintenance costs between the baseline and the installed alternative, include that information in both sections. If relevant, include information about non-electric fuel and water use. Provide spec sheets to document assumptions. If available, provide metering results.

Justification for alternative – comparison of the numbers. The EEU can assist with using the Statewide Screening Tool to screen the proposed measure(s).

Any additional pertinent information

